## Wood, Brunella

**From:** Nicholas, Jodi <JNicholas@buttecounty.net> on behalf of Nicholas, Jodi
**Sent:** Tuesday, September 28, 2021 12:50 PM
**To:** Hatcher;Casey;Hurtado;Maria
**Cc:** McSpadden;Elaine;Star;Nanette;Kim;Sang
**Subject:** RE: extending a term position

Thank you Casey. We will include this in the budget and also amend our program budget at the end of this fiscal year to reflect the change.

Jodi

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**From:** Hatcher, Casey <CHatcher@buttecounty.net>
**Sent:** Tuesday, September 28, 2021 10:18 AM
**To:** Hurtado, Maria <MHurtado@buttecounty.net>; Nicholas, Jodi <JNicholas@buttecounty.net>
**Cc:** McSpadden, Elaine <EMcspadden@buttecounty.net>; Star, Nanette <NStar@buttecounty.net>; Kim, Sang <skim@buttecounty.net>
**Subject:** RE: extending a term position

Hi Jodi –

I have copied Sang as your budget liaison.

Yes, that position can be extended in the budget and yes the PG&E funds were committed for the full year of funding for the position and can be used in any FY. You simply cannot exceed the amount committed to your department by the Board for the project/program.

Casey

*Casey Hatcher*
Deputy Chief Administrative Officer
Butte County Administration
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**From:** Hurtado, Maria <MHurtado@buttecounty.net>
**Sent:** Tuesday, September 28, 2021 10:07 AM
**To:** Nicholas, Jodi <JNicholas@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>
**Cc:** McSpadden, Elaine <EMcspadden@buttecounty.net>; Star, Nanette <NStar@buttecounty.net>
**Subject:** RE: extending a term position

Hi Jodi.

Your request and plans sound understandable and reasonable. I've copied Casey on this email so that she can confirm.

Casey – If you agree, I will make a note in our PG&E spreadsheet to ensure we include the amount in next years proposed budget through August 2022.

Kind regards,
Maria

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**From:** Nicholas, Jodi <JNicholas@buttecounty.net>
**Sent:** Tuesday, September 28, 2021 8:50 AM
**To:** Hurtado, Maria <MHurtado@buttecounty.net>
**Cc:** McSpadden, Elaine <EMcspadden@buttecounty.net>; Star, Nanette <NStar@buttecounty.net>
**Subject:** FW: extending a term position

Hi Maria,

Not sure if you are the correct person or not but know you can get me in the right direction. In regards to our PG&E funding, in our budget we requested a 1 year term position of Environmental Health Specialist. The funding is in year one. The term of the position is listed at 07/01/21-06/30/22. Due to delays in hiring, we were not able to fill this position until August 23rd. We are wanted to eventually extend the term to provide for a full year of employment. We would do this during the budget process as Tiana mentions below. The BOS agreed to this position for a 1 year term. Do you see any issues with us extending the end date to get a full year? If I understand things right, we can amend the budget and the funds can roll from year to year-that the amount allocated was a total allocation and not year by year. Let me know your thoughts or who you think could answer this question. I started with you because I thought that you were the one going to be reviewing and paying the quarterly claims.

Thanks Maria!

**Jodi Nicholas**
Division Director-Public Health Administration
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**From:** McSpadden, Elaine <EMcspadden@buttecounty.net>
**Sent:** Tuesday, September 28, 2021 7:10 AM
**To:** Star, Nanette <NStar@buttecounty.net>; Nicholas, Jodi <JNicholas@buttecounty.net>
**Subject:** RE: extending a term position

Thank you both!

*Elaine McSpadden*

Division Director, Environmental Health
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**Environmental Health Fees have been updated effective January 11, 2021.*
*Please refer to our website for online payment and document submittal: http://www.buttecounty.net/ph/Environmental-Health*

***COVID-19 Call Center: 530.552.3050 Open 8 am-4:30 pm, M-F***

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**From:** Star, Nanette <NStar@buttecounty.net>
**Sent:** Monday, September 27, 2021 3:57 PM
**To:** Nicholas, Jodi <JNicholas@buttecounty.net>
**Cc:** McSpadden, Elaine <EMcspadden@buttecounty.net>
**Subject:** Fw: extending a term position

Greetings Jodi,

Can you help us move this forward to extend one of the term positions for Elaine's staff member that was hired after the term started?

Thank you!
Nan

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**From:** Gray, Tiana <tday@buttecounty.net>
**Sent:** Friday, September 24, 2021 2:09 PM
**To:** Star, Nanette <NStar@buttecounty.net>
**Cc:** Quin, Aaron <AQuin@buttecounty.net>
**Subject:** RE: extending a term position

Hi Nan,

Jodi Nicolas is aware of how to request a change in allocation from the Board (completion of the attached form including approval from your Admin Liaison), my recommendation would be to request the extension through the next budget process when I extend the majority of term positions if there is still a need.

*Tiana L. Gray*
Senior Human Resources Analyst
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**From:** Star, Nanette <NStar@buttecounty.net>
**Sent:** Friday, September 24, 2021 1:52 PM
**To:** Gray, Tiana <tday@buttecounty.net>
**Cc:** Quin, Aaron <AQuin@buttecounty.net>
**Subject:** extending a term position

Hi Tiana,

We are wanting to see Meng Thao, he is a one year term that was approved 07/01/2021-06/30/22 and he wasn't hired until August 23rd and we really could use him for the full year and for him to complete the training program so he can register as EHS - environmental health specialist. What do we need to do to extend this so it is a full 12 months?

Thank you,
Nan

Nanette Star, MPH
Assistant Director
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*Sent from the traditional land of the Koyom:k'awi (Konkow) and Mechoopda Maidu people, recognizing their distinctive spiritual relationship with this land and the waters that run through this area.*

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